



ASSOCIATION OF PRACTICING QUANTITY SURVEYORS & ESTIMATORS - SRI LANKA

(Incorporated by Companies Act No. 7 of 2007)

Registered No. G (A) 355

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ADMISSION TO GRADE OF ASSOCIATE MEMBER/PROBATIONER

The **Association of Practicing Quantity Surveyors and Estimators - Sri Lanka**, Incorporated under the Companies Act No 17 of 1982, Licensed in pursuance of Section 21 of the Act' has formed for the advancement of Quantity Surveying and Estimating, the unity of Practicing Quantity Surveyors and/or Estimators on a Sri Lanka basis, the improvement and elevation of the technical knowledge of persons engaged in the profession of the Quantity Surveying and Estimating & to secure uniformity in methods by Practicing Quantity Surveyors and/or Estimators throughout Sri Lanka.

LIMITATION OF MEMBERSHIP

1. Membership of the Association shall be open to any person who is principally concerned with Quantity Surveying and/or Estimating, whether as a principal, employee, and full time lecturer in the field of Quantity Surveying and/or Estimating in a recognised University, Technical College or a Technical Training Institution.
2. **Qualified Membership** of the Association shall be open only to **Practicing Quantity Surveyors and/or Estimators** and **not** to persons who are qualified but **not** practicing as Quantity Surveyors and/or Estimators.
3. Membership of the Association shall be classified according to the grades of membership given hereafter, and no person shall be eligible for membership of the Association otherwise than in accordance with the following provisions, such provisions to be read as the minimum standard in each case.
4. In exceptional cases only, the regulations governing admission to any grade of membership may be overridden by particular and special consideration which, in the opinion of the Council, may warrant that an applicant be exempted from taking examinations of the Association, provided always that such consideration shall be limited to those which the Council may hold to be expressly or impliedly established by the Regulations for the time being of the said examinations.

QUALIFICATIONS FOR MEMBERSHIP

5. The words "**Qualifications for Membership**" means being in the employ of, or a principal in one of the following employment:
 - (a) A Quantity surveyor and/or an Estimator in private practice or
 - (b) The Practicing Quantity Surveyor and/or an Estimator of a Governmental Department, Municipal or Local or other Authority or Public Body or Public Utility Company or similar body or
 - (c) A bona fide Quantity Surveying Department of an Architectural or other Professional firm or

- (d) The Principal or a Partner or a Member of a Firm Practicing as Quantity Surveyors and/or Estimators or
- (e) A Qualified Quantity Surveyor and/or Estimator in full time lecturing in the field of Quantity Surveying and/or Estimating in a recognised University, Technical College or a Technical Training Institution approved by the Council.

APPLICATIONS FOR MEMBERSHIP

- 6. Applications for Probation or Associate memberships shall be in the prescribed **Form MA**, issued by the Association and bear the names and signatures of two Founder Members/Members of the Association recommending the application. An Admission Fee of Rs. 500.00 will be charged on issuance of the application. Applications can be obtained from the office of the Association at **No. 20, Sir James Peiris Mawatha, Colombo 2**, from 9.00 a.m. to 12.30 p.m. on week days.
- 7. The Council may register as a **Probationer** of the Association any person whom:
 - (a) Is not less than **twenty** years of age, and
 - (b) Has achieved the standard of general education required for the time being by the Council, and
 - (c) Is in Approved Employment as a Quantity Surveyor and/or an Estimator.
- 8. The Council may register as an **Associate Member** of the Association any person whom:
 - (a) Is not less than **twenty five** years of age and
 - (b) Has successfully completed the National Certificate in Technology (Quantity Surveying) Three Year (Par Time), City & Guilds Quantity Surveying Examination (Parts I & II), Builders Quantities I & II or any other Quantity Surveying and/or Estimating qualification approved by the Council, and

Have spend at-least **five** years (after qualifying) in the employment of Quantity Surveying and/or Estimating as a **Self Employer** or in a recognised firm approved by the Council, Or
 - (c) Have spent over **seven** years in the employment of Quantity Surveying and/or Estimating as a **Self Employer** or in a recognised firm approved by the Council.

NOTE:

Any person seeking **Qualified Membership** of the Association, shall be registered as an **Associate Member** of the Association, before he will be permitted to sit for the **Test of Professional Competence** of the Association, save as it may be expressly provided otherwise in the **Regulations and Syllabus of Professional Examinations**.

ORAL EXAMINATION

The purpose of the oral examination is to assess the candidate's:

- a). Level and breadth of knowledge in Quantity Surveying and/or Estimating;
- b). Career progression and development;
- c). Level of duties and experience;
- d). Technical competence;
- e). Ability to communicate;

The examination takes the nature of a formal interview of approximately 15 minutes duration between the candidates and the interviewing panel comprising two or three Members of the Association. The examining panel will assess by means of an oral examination whether the candidate's knowledge of Quantity Surveying and Estimating is appropriate to class of Member and they will also discuss the candidate's career in accordance with his/her report on training and experience.

An oral examination will be held at a place as the Association may determine. A Viva Voce fee of Rs. 250.00 will be charged for the oral examination.

MEMBERSHIP FEES

9. Every member shall pay to the Association such admission and/or membership fees as may from time to time be prescribed by the Association in general meetings.

The following Annual Subscriptions shall be paid direct to the Association by each respective member of the Association, both in Sri Lanka and Overseas, such subscriptions shall be paid in advance and payment shall become due on the 1st January in each year.

Application Processing Fee	Rs.	500.00
Viva Voce fee	Rs.	250.00
Certificate Levy	Rs.	250.00

Annual Subscription:

Associate Members	Rs.	750.00
Probationers	Rs.	500.00
Overseas Members (Any category)	Rs.	2000.00

A person belonging to one class of members who is elected or transferred to another shall forthwith on such election or transfer pay a sum equal to the annual subscription for the class to which he is elected or transferred, less the amount of any annual subscription previously paid by him for the current year and thereafter shall pay the full subscription appropriate for his new class.

The Council may amend the **Annual Subscriptions** subject to approval at the **Annual General Meeting**.

PAYMENTS TO THE ASSOCIATION

All payments making to the Association should be in **cash** or cheques drawn in favour of the **Association of Practicing Quantity Surveyors & Estimators – Sri Lanka** and crossed or cash may be deposited at any Seylan Bank to Account No. 0830697429001 (Havelock Town Branch) and a photo copy of the slip to be attached with the application. **No Money Orders will be accepted.**

DOCUMENTS TO BE SUBMITTED

Certified copies of the following documents to be submitted with the application:

- a). Birth Certificate,
- b). Educational Certificates,
- c). Academic/Technical Certificates,
- d). Any other certificates to support the evaluation of the application.