



## **ASSOCIATION OF PRACTICING QUANTITY SURVEYORS & ESTIMATORS - SRI LANKA**

(Incorporated by Companies Act No. 7 of 2007)  
Registered No. G (A)355

### **REGULATIONS FOR THE DIRECT MEMBERSHIP EXAMINATION**

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The **Association of Practicing Quantity Surveyors and Estimators - Sri Lanka**, has formed for the advancement of Quantity Surveying and Estimating, the unity of Practicing Quantity Surveyors and/or Estimators on a Sri Lanka basis, the improvement and elevation of the technical knowledge of persons engaged in the profession of the Quantity Surveying and/or Estimating and to secure uniformity in methods by Practicing Quantity Surveyors and/or Estimators throughout Sri Lanka.

Enrolment for the class of **Member** of the Association will be only to Practicing Quantity Surveyors and/or Estimators who fulfil the membership requirements and subject to passing the Direct Membership Examination (**DMX**).

## **INTRODUCTION**

The Direct Membership Examination is provided as a means whereby a recognised qualification may be achieved by the Practicing Quantity Surveyors and/or Estimators, who possess basic technical awards and acquired an acceptable breadth and level of knowledge in Quantity Surveying and/or Estimating.

## **APPROVED EMPLOYMENT**

The words "**Approved Employment**" means being in the employ of, or a principal, in one of the following employment:

- (a) A Quantity surveyor and/or an Estimator in private practice or
- (b) The Practicing Quantity Surveyor and/or an Estimator of a Governmental Department, Municipal or Local or other Authority or Public Body or Public Utility Company or similar body or
- (c) A bona fide Quantity Surveying Department of an Architectural or other Professional firm or
- (d) The Principal or a Partner or a Member of a Firm Practicing as Quantity Surveyors and/or Estimators or
- (e) A Qualified Quantity Surveyor and/or Estimator in full time lecturing in the field of Quantity Surveying and/or Estimating in a recognized University, Technical College or a Technical Training Institution approved by the Council.

## **LIMITATION OF MEMBERSHIP**

Membership of the Association **shall not** be open to any person who is not principally concerned with Quantity Surveying and Estimating, whether as a principal, employee, full time lecturer in the field of Quantity Surveying and Estimating in a recognized University, Technical College or a Technical Training Institution.

**Qualified Membership** of the Association shall be open only to **Practicing Quantity Surveyors and Estimators** and **not** to persons who are qualified but **not** practicing as Quantity Surveyors and Estimators.

Membership of the Association shall be classified according to the grades of membership given hereafter, and no person shall be eligible for membership of the Association otherwise than in accordance with the following provisions, such provisions to be read as the minimum standard in each case.

In exceptional cases only, the regulations governing admission to any grade of membership may be overridden by particular and special consideration which, in the opinion of the Council, may warrant that an applicant be exempted from taking examinations of the Association, provided always that such

consideration shall be limited to those which the Council may hold to be expressly or impliedly established by the Regulations for the time being of the said examinations.

### **MEMBERSHIP FEES**

Every member shall pay to the Association such admission, examination and/or membership fees as may from time to time be prescribed by the Association in general meetings.

The following Annual Subscriptions shall be paid direct to the Association by each respective member of the Association, both in Sri Lanka and Overseas, such subscriptions shall be paid in advance and payment shall become due on the 1st January in each year.

Application Processing Fee	Rs. 1,000.00
Viva Voce fee	Rs. 500.00
Certificate Levy	Rs. 500.00
Membership upgrading Fee	Rs. 1,000.00
Membership Card	Rs. 1,000.00 (life time)
Stamp (will be issued Corporate Members & Fellows only)	Rs. 2,7500 - for 2 years
Re- Joining Fee	Rs. 2,000.00(due to more than one years' inactivation)
Note- Membership card & Stamp cost may be changed due to the Prevailing market condition	
<b>ANNUAL SUBSCRIPTION</b>	
Fellow	Rs. 2000.00
Corporate Member	Rs. 1500.00
Associate Member	Rs. 1250.00
Probationary Member	Rs. 1000.00
Overseas Members (Any Category)	Rs. 3000.00

Provided that a person belonging to one class of members who is elected or transferred to another shall forthwith on such election or transfer pay a sum equal to the annual subscription for the class to which he is elected or transferred less the amount of any annual subscription previously paid by him for the current year and thereafter shall pay the full subscription appropriate for his new class. All payments to the Association shall be in **Cash or Cheques** drawn in favour of **Association of Practicing Quantity Surveyors and Estimators – Sri Lanka** and crossed. All moneys to be credited to Account No-0420-00697429-001Seylan Bank Kalubowila branch.

### **MEMBERSHIP**

Qualification for admission to the class of **Member** as a mature candidate is as follows. An Applicant shall:

- a). Have passed the Direct Membership Examination,
- b). Be nominated by two Members of the Association as being a fit and proper person for Membership of the Association.

### **DIRECT MEMBERSHIP EXAMINATION (DMX) Qualifications for Entry**

The council will register as a **Member** of the Association any Person who:

- (a) Is not less than **thirty** years of age, **and**

- (b) Has successfully completed the National Certificate in Technology (Quantity Surveying), City & Guilds Quantity Surveying (Parts 1 & 2), Builders Quantities II or any other Quantity Surveying and/or Estimating qualification approved by the Council, **and**  
  
Has spent at-least **ten** years in the employment of Quantity Surveying and/or Estimating in a recognized firm approved by the Council, **Or**
- (c) Has spent over **twelve** years in the employment of Quantity Surveying and/or Estimating as a **Self-Employer, and**
- (d) Has passed or been exempted from the **Assessment of Professional Competence** of the Association **or**
- (e) Has in the opinion of the Council, attained a high standard qualifications or experience in the profession.

### **The Examination**

The examination will consist of:

- a). Assessment of Professional Competence (APC), (See appendix A),
- b). A report upon candidates training and experience (See appendix B),
- b). An oral examination (See appendix C).

### **Application Procedure**

Application for admission to the examination should be made on **Form DMX**, accompanied by the relevant fee of Rs. 500.00

On principle approval of the application, the candidates will be requested to submit the report based on their training and experience.

If the report is accepted by the Membership Committee, the candidate will be informed of the APC and to nominate the supervisor. The examination fee will be Rs. 1500.00

If the application is not approved, the applicant will be informed in writing and 75% of the fees paid in respect of examination will be refunded.

On successful completion of the examination, the candidate will be enrolled as a **Member** of the Association and a Membership Diploma will be awarded. A certificate levy of Rs. 500.00 will be charged.

Appendix 'A'

### **ASSESSMENT OF PROFESSIONAL COMPETENCE (APC)**

This is a forty-eight-hour paper consisting of six tasks and covers all aspects of Quantity Surveying and Estimating. Candidates can refer any amount of texts in answering. The candidate should nominate a Corporate Member of the Association as a supervisor for the test but in absent, any Corporate Member of a similar organization.

## THE REPORT

The purpose of the report is to enable the interviewing panel conducting the oral examination to assess the quality of the candidate's experience and the level of his/her personal duties and responsibilities. It also provides an indication of the candidate's ability to communicate in writing.

### **The report should be objective it should:**

- a). Cover briefly but concisely the requisite **ten** years' period but with emphasis on the period of **five** years immediately preceding the date of application which is of special significance;
- b). Be approximately 1500 words in length;
- c). Provide clear evidence of the candidate's personal development and career progression;
- d). Highlight particular technical or managerial problems with which the candidate may have been confronted and briefly describe the contribution made to their solution as a result of his/her personal initiative;
- e). Where applicable include examples of the range, type and cost of projects in which the candidate has been personally involved.

### **Note:**

A report confined to factual details and a catalogue of tasks performed by the candidate will not be acceptable.

Preceding but not part of the report a chronological table must be provided containing details with inclusive dates of:

- |                        |                          |
|------------------------|--------------------------|
| a). General Education; | b). Technical Education; |
| c). Training;          | d). Employment;          |

### **Note:**

The chronological table should not be included in the number of words allowed for the report.

The report must be type written and submitted in duplicate. Candidates are asked to retain a copy for their own information.

The first page must be set out as a title page and should include:

**Association of Practicing Quantity Surveyors and Estimators – Sri Lanka, Direct Membership Examination for the class of MEMBER,**

### **Report on Training and Experience.**

On this page the candidate should include his/her full name and the date.

The paper should be A4 size and each copy should be bound on the long side. Typing should be on one side of the paper only. Pages should be numbered centrally at the bottom. Margins should be 40 mm on the left and 15 mm on the right.

The Association lays down no period of time for the preparation of the report, but the candidate will be expected to submit the report within 14 days of being notified that his/her application is approved.

The candidate will be informed in writing whether his/her report is acceptable and if acceptable, he/she will be advised of the venue, date and time of the oral examination.

Appendix 'C'

## **ORAL EXAMINATION**

The purpose of the oral examination is to assess the candidate's:

- a). Level and breadth of knowledge in Quantity Surveying and Estimating;
- b). Nature of experience;
- c). Career progression and development;
- d). Level of duties and experience;
- e). Technical competence;
- f). Ability to communicate;
- g). Suitability in all respects for admission to Member class.

The examination takes the nature of a formal interview of approximately 30 minutes' duration between the candidates and the interviewing panel comprising two or three Members of the Association. The examining panel will assess by means of an oral examination whether the candidate's knowledge of Quantity Surveying and Estimating is appropriate to class of Member and they will also discuss the candidate's career in accordance with his/her report on training and experience.

The oral examination will be held at a place as the Association may determine. A Viva Voce fee of Rs. 500.00 will be charged for the oral examination.

Candidates will normally receive not less than 14 days notice in writing of the venue, date and time of the oral examination, they in turn will be required to confirm to the Association not less than seven days before the examination that he/she will attend.

The candidate will be notified in writing of the result of the oral examination and if successful, he/she will be eligible for admission to the Member class upon payment of the relevant fee.

All expenses incurred by the candidate shall be borne by the candidate.